



Thank you for your interest in the Mission Café.  
Below are the job descriptions & responsibilities for each volunteer position.

**Barista:**

- Learn drink recipes
- Prepare specialty espresso drinks
- Connect with customers

**Cashier:**

- Smile & greet customers
- Ring in order according to procedure
- Follow any special instructions posted at register

**Café Attendant:**

**Greeter:**

- Welcome & connect with those entering the café
- Maintain knowledge about how one connects to global & local missions
- Smile & be friendly
- Clear & wipe down tables
- Clean & stock condiment bar with sugar & cream
- Straighten furniture – push chairs into tables
- Ensure garbage bins do not overflow – change as needed

**Dishwasher:**

- Sanitize all utensils & serve ware
- Rotate & sanitize all dishes used for preparation of drinks periodically

**Mission Café Connection Team:**

- Report to connection team leader
- Raise awareness about local & global missions
- Using creative methods, communicate how we can contribute to missions

The Mission Café Application

Date: \_\_\_\_\_

Name: \_\_\_\_\_ Phone # \_\_\_\_\_

Street Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Occupation/Workplace: \_\_\_\_\_ Work Phone # \_\_\_\_\_

Availability

Day of week	Monday	Tuesday	Wednesday	Saturday	Sunday
Time of day					

Café hours of operation: (The hours include time for opening/closing duties)

Monday: 8:00 am – 12:30 pm

Tuesday: 8:00 am – 9:00 pm

\*shifts for Tuesdays are 8am-12:30pm; 12:30-5pm; & 5-9:30pm

Wednesday: 8:00 am – 12:30 pm or 5:00 – 9:00 pm

Saturday: 3:30 pm – 7:30 pm

Sunday: 7:00 am – 1:30 pm

\*Sunday shifts will be either 7:00-9:30am, 8:45-10:30am, or 10:15am-1:30 pm

Do you have experience working in a coffee shop? \_\_\_\_\_ If yes, in what capacity? \_\_\_\_\_

Describe your experience with coffee: \_\_\_\_\_

Why do you want to serve in the Mission Cafe? \_\_\_\_\_

What job do you have interest in?

\_\_\_ **Barista** (commitment: 1x per week)

\_\_\_ **Cafe Attendant** (commitment: 2x per month)

\_\_\_ **Mission Café Connection Team**

What relevant skills do you have? \_\_\_\_\_

Do you have customer service experience? \_\_\_\_\_ If yes, in what capacity? \_\_\_\_\_

Are you a member/regular attendee at Elmbrook? Yes or No (circle one)

What is your current/previous ministry experience at Elmbrook? \_\_\_\_\_

\_\_\_\_\_

Give a brief description of your faith journey or walk with God. \_\_\_\_\_

\_\_\_\_\_

Additional relevant information you would like to share: \_\_\_\_\_

\_\_\_\_\_

#### References

Name:	Phone #	E-mail Address	Relationship	Years acquainted

I understand that I will be serving in a volunteer role & will be faithful to work as scheduled. I also understand that I will be working under a trained supervisor or manager, will need to cooperate with all instructions & health/safety guidelines, & have a servant's heart while performing the assigned tasks. In addition, I agree to sign Elmbrook Church's statement of faith before serving in this role.

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

\*Please return this form to the Mission cafe or to Kelly Andoloro 262-780-1874.